



## Realtor Bid Inquiry Form

1. Realtor Name: \_\_\_\_\_

Realtor phone number: \_\_\_\_\_

2. Name/Address where work needs to be done:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Priority level of bid

- a. High Priority – need within 2-3 days
- b. Medium Priority – need within a week
- c. Low Priority – no rush, but do need a bid

Date needed: \_\_\_\_\_

4. Priority level of work completion

- a. High Priority – needs to be completed ASAP
- b. Medium Priority – needs to be done sooner rather than later
- c. Low Priority – no rush, but I do want the work done

Date needed: \_\_\_\_\_

5. Description of work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Method of Payment if work is done:

- a. Half up front and rest when work is done (jobs taking longer than a day).
- b. Pay when work is completed (jobs that are done in a day).
- c. If payment is dependent on sale of home, payment arrangements can be made
- d. Party responsible for payment (check one):    Realtor    Homeowner

7. Attach any pictures that can help!

